

Code of Conduct for Students

General Rules:

- They should follow rules and regulations set by the college and follow the set procedures for completion of different tasks with due diligence.
- They should remain in discipline and must not do anything detrimental to the safety of others.
- They should pay adequate respect to teachers and other college functionaries.
- Ragging is completely prohibited in any form and any such act is punishable.
- They must not do any harm to the property of the college.
- They must not involve in any sort of disruptive activity in the college.
- They should work for upholding the interests and reputation of the college.
- The wearing of ribbon identity card is must.
- Notice Boards should be read daily.
- In vacant periods, they should sit in either library or the place earmarked for them.
- The boys are not allowed in Girls' Lawn and Girls' Common Room.
- Tutor is your guide, mentor and friend and should be consulted regularly.
- They must attend mentor group meetings and other college activities and functions compulsorily with discipline.
- Cleanliness is indispensable in the college.
- They should work for maintaining the campus greenery and environment.
- Nothing offensive should be written on walls and notice and classroom boards.
- They should switch off the fans and lights which are not in use in rooms or verandas.
- The cycle/ two wheelers which students bring in the college should be properly registered with the parking staff.
- They are not allowed to bring four wheelers in the college campus.
- Entry in the college is only for the enrolled students and any outsider other than them is strictly prohibited.

Rules regarding Classes:

- The students should be regular and punctual in their classes.
- They must complete their study with utmost sincerity.
- They have to complete 75% attendance in classes to be allowed to sit in examination.
- The regular absence for six days consecutively may lead to striking off their name from the college rolls.
- They should pay proper heed to the lectures and remain in discipline in the classes.
- Any lewd comment or indecent behaviour in the class is punishable.
- The use of mobile phones is not allowed during the classes.

- Any attempt to record the lecture of teacher without permission is prohibited.

Rules regarding Library:

- The College Library is a great learning resource for the students.
- They should make use of library regularly for adding to their academic endeavours.
- They should get books issued from the library regularly and return them within stipulated fifteen days.
- They are prohibited to make noise while sitting and studying in the reading lounge.
- They should make use of the facility of e-resource centre with caution so as not to make any harm to the facilities provided.
- Tearing of any page from the books issued, defacing them and not returning them after the stipulated time may lead to monetary punishment.
- The use of mobile phones in the library is strictly prohibited.

Rules regarding Co-curricular/Extra-curricular Activities:

- The students have good many options to choose from these activities provided by different designated cells.
- They must participate in at least any one of these activities.
- They have to submit their name in the beginning of the session to the concerned teachers.
- They should pursue diligently the chosen activities.
- They have to complete the set regimen as prescribed by rules to be entitled for the certificate wherever applicable.
- The discipline and their committed involvement is must to learn from these activities.

Rules regarding Internal Assessment:

- There is a provision for internal assessment of students and the marks secured are appended with marks got in semester examination for final result.
- The internal assessment is of 20% of total marks for a paper or as decided by affiliating university from time to time.
- These marks are based on regular attendance in the classes, two assignments and one class test.
- The students should remain in touch with their respective teachers for the assignment topics, the evaluative marking and any other query.

Rules regarding Examination:

- Examination is the culmination of the learning endeavours of the students.
- They are supposed to appear in examinations with their full preparation and utmost probity.
- They should not indulge in any sort of copying or any other malpractice to improve their result.
- Copying or facilitating others in any such activity is punishable.
- The use of malpractice in examination may lead to strict punishment as provided in rules.
- They should appear in examination with proper decorum and any attempt to create indiscipline or making loud noise may lead to punishment.
- They have to strictly follow the rules, regulations and norms of the affiliating university and the college.
- On examination day, they are not allowed to carry their mobile and any other electronic device.